

Club Policies for Chinese Student Union

- 1. Mission Statement:** The Chinese Student Union helps Chinese students adapt to life in New York City and at The Katz School. CSU organizes relaxing social activities on and off campus, including celebrations for the Fall Festival and Spring Festival. CSU represents and advocates on behalf of Chinese students with the Katz administration.

- 2. Leadership:**
 - a. Structure: CSU has a President, Vice President, and Finance Advisor.
 - b. President:
 - i. Responsibilities:
 1. Make a WhatsApp group for members for the new academic year
 2. Day-to-day oversight of club operations
 3. Submitting event proposals to the Katz Student Affairs office
 4. Coordinating with other Yeshiva University offices who wish to include Chinese students in their services and programs
 - ii. Eligibility: Any graduate student of the Katz School of Science and Health may be the president of CSU.
 - iii. Selection: CSU President is elected near the beginning of the fall semester for the period of Fall through Summer semesters.
 - iv. Removal: If the other two board members feel that the president is not performing adequately, they should discuss with the Student Affairs office and may remove the president from their position. The two remaining board members should then select a replacement.
 - c. Vice President:
 - i. Responsibilities: The Vice President assists the President in all presidential duties.
 - ii. Eligibility: Any graduate student of Yeshiva University may be the vice president of CSU.
 - iii. Selection: CSU Vice President is elected near the beginning of the fall semester for the period of Fall through Summer semesters.
 - iv. Removal: If the other two board members feel that the vice president is not performing adequately, they should discuss with the Student Affairs office and may remove the vice president from their position. The two remaining board members should then select a replacement.
 - d. Finance Advisor:
 - i. Responsibilities:
 1. The finance advisor tracks funds and budgets for the CSU.
 2. The finance advisor liaises with Chinese diplomatic offices to secure funding and sponsorship. The Chinese diplomatic office sponsor 1 event during the academic year, either the fall or spring festival. The spring festival is funded by the YU OISS, so it is advisable to accept outside funding for the fall festival.
 - ii. Eligibility: Any graduate student of Yeshiva University may be the finance advisor of CSU.
 - iii. Selection: CSU Finance Advisor is elected near the beginning of the fall semester for the period of Fall through Summer semesters.
 - iv. Removal: If the other two board members feel that the finance advisor is not performing adequately, they should discuss with the Student Affairs office and

may remove the finance advisor from their position. The two remaining board members should then select a replacement.

3. Membership:

- a. Responsibilities of members: Members should join the WhatsApp group to connect with other members and get information about activities.
- b. Eligibility to become a member: Any Yeshiva University graduate student is eligible to be a member of CSU.
- c. Process to join: New members should text the current president to be added to the group. Contact katzstudentservices@yu.edu if you do not have the right contact information.

4. Continuity:

- a. Policy on transition to new leadership: The outgoing president runs the Fall elections for the new board. They should identify candidates, create a ballot, and run the elections. The outgoing president should announce in the members WhatsApp group who the new leaders are and should inform the Katz Student Affairs office.
 - i. If the outgoing president is unable to run the fall elections, the Katz Student Affairs office should do so.
- b. Faculty/staff advisor: The faculty advisor should connect with the new club leadership after they are elected.
- c. Affiliation with umbrella organizations: CSU works with the Chinese diplomatic offices in the United States, but these offices are not involved in the club continuity.

5. Activities, Events, and Calendar:

- a. Operational Activities: CSU supports members through a WeChat group and WhatsApp group.
- b. Regular Events:
 - i. CSU runs a Chinese Orientation for new students in the fall.
 - ii. CSU celebrates the Fall Festival with an annual off-campus event at a Chinese restaurant.
 - iii. CSU celebrates the Spring Festival by supporting, advertising, and attending the annual Lunar New Year Celebration hosted by the Yeshiva University Office of International Students and Scholars.
 - iv. CSU has additional small activities on and off campus through the year, such as hiking.
- c. Activity and Event Timeline: The Fall Festival and Spring Festival occur near their times on the calendar.

6. Amendment of Policies: The club leaders may make changes to these policies. To formalize the changes, the club leaders will inform the Katz Student Affairs office.

7. Additional Policies: No additional policies at this time.